

Environmental Compliance Manager

Summary:

The Environmental Compliance Manager supports the U.S. Department of Energy (DOE) Moab Uranium Mill Tailings Remedial Action (UMTRA) Project Technical Assistance Contract (TAC) and reports directly to the Safety, Health, and Quality Manager or the Senior Program Manager depending on qualifications and experience. This position functions as a major contributor and champion to the project's environmental compliance program. The Environmental Compliance Manager will work closely with other TAC managers, the Remedial Action Contractor (RAC), and DOE staff, and will interact with outside entities, and state and local government representatives.

Essential Duties and Responsibilities:

Duties and responsibilities consist of but are not limited to the following:

Internal activities:

- Provide advice, support, and recommendations regarding monitoring, reporting, and other compliance activities required by applicable environmental laws and regulations and environmental operation permits (primarily for air quality, water quality/discharge and solid waste management) and easements;
- Provide advice, support and recommendations on environmental compliance issues arising out of new facilities, existing facility modifications, changes to operations that may affect the environment;
- Maintain current regulatory knowledge of applicable current and proposed environmental regulations, statutes, and interpretive guidance;
- Coordinate with TAC Health and Safety and Field Services personnel, DOE, and RAC;
- Conduct inspection and provide advice, support and recommendations regarding spill prevention and storm water pollution prevention;
- Create and maintain templates, forms, and reusable tools to support our environmental compliance activities;
- Manage and revise documents and procedures relevant to the environmental management work scope.

Program management:

- Assess environmental compliance status at Project sites and of various Project facilities and provide related training and program development leadership;
- Assist facilities in the completion of required environmental testing, recordkeeping, and reporting requirements. Review completed reports for completeness and accuracy;

External activities:

- Interact with outside and regulatory entities and state and local government;
- Oversee preparation of permits and renewals, coordinate responses to Notices of Violations;

- Perform other duties as assigned at the discretion of management.

Supervisory Responsibilities:

This job has no direct supervisory responsibilities.

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience:

This position requires a bachelor's degree in a technical related field (BS Degree in Environmental Science, Civil Engineering, Chemistry, or Geology); 10-15 years environmental compliance experience with at least five of these directly involved in an environmental or regulatory compliance management role. Demonstrated knowledge of and experience with permitting and regulatory compliance under the Resource Conservation and Recovery Act (RCRA); Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA); Emergency Planning and Community Right-to-Know Act (EPCRA); Clean Water Act (CWA); Clean Air Act (CAA); and National Environmental Policy Act (NEPA). A working knowledge of federal, state of Utah, and local laws and regulations related to the environment.

Preferred candidates will have:

- Experience in milling remedial actions or related industries
- Strong analytical aptitude related to the design and efficiency optimization for construction
- Master's Degree in Environmental Science or Engineering
- Experience working at a DOE site

Language Skills:

Some fundamentals associated with this position include the ability to read and interpret documents in English, including reports and property drawings/markings, to write technical reports and correspondence in English, and to verbally communicate effectively with the client and project contractors and subcontractors.

Mathematical Skills:

Ability to calculate figures and amounts such as proportions, percentages, area, circumference and volume. Ability to apply concepts of algebra, geometry, calculus, and other high level mathematical concepts.

Reasoning Ability:

Ability to define problems, collect data, and establish facts and draw valid conclusions. Ability to interpret a variety of instructions that deal with abstract and concrete variables.

Other Skills/Abilities:

Ability to operate calculator, office copier, facsimile machine, and computer are required. Advanced knowledge of MS Office including Word, Excel, PowerPoint and Project and effective oral and written communication skills

Certificates, Licenses, Registrations:

Current driver's license with a satisfactory driving record in accordance with the SKLS's driving policy; proof of U.S. citizenship or approved to work within the United States; ability to obtain security clearance enabling access to various government facilities. Must pass drug test as condition of employment.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is regularly required to talk or hear. The employee is occasionally required to stand; walk; reach with hands and arms; climb; balance; stoop, kneel, crouch, or crawl; and drive.
- Must be able to walk and work on uneven, rocky, or sloped terrain. Must be able to climb ladders, stairs, and inclined slopes while carrying tools or instruments.
- The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move 25 pounds or more.
- Specific vision abilities required by this job include close vision, depth perception, and the ability to adjust focus.
- Requires occasional travel and overnight stay.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Work in shared office and field environment; the noise level in the office work environment is usually quiet. The noise level in the field work environment includes construction site and soil and ground water remediation areas where noise level will vary and sometimes require hearing and other personal protective equipment.