

Job Posting/Announcement

Quality Assurance Coordinator

Company: S&K Technologies, Inc.

Location: Grand Junction, CO

Status: Full Time, Employee

Job Category: Quality Assurance Coordinator

Salary: Depends upon experience

Job Description

SKT is seeking to hire a Quality Assurance Coordinator to support the Technical Assistance Contract (TAC) for the U.S. Department of Energy (DOE) Moab UMTRA project. The purpose of the project is to remediate the Moab, Utah UMTRA site to the appropriate surface clean-up standards in 40 Code of Federal Regulations (CFR) Part 192; Subparts A, B, and C, and dispose of residual radioactive material (RRM) in a U.S. Nuclear Regulatory Commission (NRC) approved disposal cell near Crescent Junction, Utah.

The successful candidate will be responsible for:

- Coordination, management and oversight implementation of the TAC Quality Assurance (QA) program, as defined under DOE Order 414.1C and associated national consensus standards.
- Maintenance and continuous improvement of the QA program, its program definition and implementing procedures.
- Management and coordination of feedback and improvement processes under the QA and Integrated Safety Management (ISM) programs, e.g., assessments, issues management, occurrence reporting, Price-Anderson, lessons learned, performance metrics.
- Coordinating internal assessment program and leading compliance and performance-based assessments.
- Working and interfacing with Project Managers and project personnel, DOE and Remedial Action Contractor (RAC) counterparts on quality-affecting matters.

Qualifications/Requirements

- BS Degree in Science or Engineering in a technical discipline.
- 5-10 years experience in QA, Quality Assurance Engineer/Manager or Specialist positions

- ASQ Quality Auditor or NQA-1 Lead Auditor certification or ability to achieve Lead Auditor status within six months of hire; previous auditing experience a plus.
- Working knowledge of DOE and EM rules and regulations pertaining to the quality function.
- Excellent written and oral communication skills and ability to successfully interact with local project and DOE personnel.
- Ability to work in a teaming environment or as an individual contributor.
- Willingness to travel between project office in Grand Junction, CO and Moab, UT remediation site on frequent occasions (113 miles).
- Familiarity with Microsoft office tools.